

Somerset County Commissioners  
WORK SESSION NOTES  
June 9, 2008  
2:30 p.m.  
Commissioners' Chambers

A. WORK SESSION:

- a. Rockwood Community Building Discussion – John Willard was not in attendance. The Commissioners tabled this item and moved to item c.
- b. Fire Protection:
  - 1) Jackman Moose River Fire Department – The Administrator stated that the issue surrounding the Jackman Moose River Fire Department was that the Fire Protection Policy indicates that the County will not provide fire protection outside its current contract obligations and the Jackman Moose River Fire Protection agreement states that fire protection services outside the agreement will be billed at the current rates established by the Interlocal Board. The Administrator stated that a legal opinion was obtained and advised the Commissioners to pay the bill of \$553 (which was for a response to a truck/camp fire in 2006) and try to negotiate with Jackman Moose River Fire Dept. on the clause in the agreement. Commissioner Roy stated that he didn't see Jackman Moose River Fire Dept. negotiating anything whereas it was already approved. Commissioner Quinn agreed and they moved to item b(2).
  - 2) Town of Bingham - Steve Steward, Selectman of Bingham and two Fire Department members were present. Steve stated that Bingham Fire responded to 7 calls last year in Mayfield and they were not reimbursed by the County for any of them. It was stated that currently the County does not have a contract for fire protection services in Mayfield. Steve stated that he is proposing to add Mayfield to Concord's contract for an additional \$5,346; plus 6% for distance. Commissioner Roy stated that the UT budget for 08-09 has already been set and asked if this could be negotiated for the 09-10 year. There was some disagreement. Commissioner Roy asked if \$2,500 could be paid in 08-09 year and the remaining balance be paid in the 09-10 year. Commissioner Roy asked that this be put on the agenda and that a two year agreement be considered. The Commissioners moved to item e.
- c. Medical Service Bids – Three bids were received: Medpro \$722,500; Crisis and Counseling \$571,664 and Allied \$797,058.41. Commissioner Roy asked that Dave Allen, the Jail Administrator, to put a comparison together with a recommendation for the Commissioners' Meeting on 6/18. There was discussion on an error revealed in the medical service bid requiring that bidders submit a cost based on 18 months. Commissioner Roy stated that previously this was the case but now the bid needs to reflect the New Jail budget year July 08 to June 09. Commissioner Roy requested that Dave Allen verify Medpro's bid which was based on 18 months but also provided a per month cost of \$40,138.89. Commissioner Roy stated that the other bidders annualized their costs and if the per month cost of Medpro's bid was his bid for 12 months then the Board would not have to re-bid the services. Dave stated that he would verify this and apologized for the error in the bid specifications. The Commissioners moved to item b.
- d. New Jail Budget – The Commissioners reviewed the New Jail Budget. Commissioner Roy stated that the last column of the work sheet is the budget that will be submitted to the

Board of Corrections and official approval will need to be made at the next Commissioners meeting (6/18). The Commissioners moved to item j.

- e. Bluff Road Request – The Administrator stated that a letter had been received from Stephen Marcoux of NH requesting winter road maintenance on the Fletcher Mtn. Road in Concord Twp. And that there currently is no process in place providing guidance on these types of requests. The Administrator stated that it was similar to the Hancock Pond Road request last year and suggested that now that the County has the authority to adopt a road ordinance that this be addressed. Mr. Curtis, Somerset County’s Road Consultant, agreed that a policy is a good idea; that the road is considered a seasonal road and the County has no obligation to plow it; that there needs to be some line drawn as to when the County will consider it. Commissioner Roy stated that he felt if the resident was willing to bring the road up to standard then the county would consider maintaining it but they would have to bring it up to the County’s standard. Mr. Curtis stated that it’s much like the line extension process through CMP each person pay’s a portion of the cost. Commissioner Roy asked that the Administrator and the Road Consultant work on getting a draft Ordinance in place for the Commissioners’ 2<sup>nd</sup> work session in July and that the Commissioners could have the Public Hearing on the ordinance at the 1<sup>st</sup> Commissioner Meeting in August. Commissioner Quinn requested that the Administrator write back to Mr. Marcoux and explain that the road is a seasonal road and the Commissioners don’t foresee changing that in the near future.
- f. Road Trip to Lexington “Hancock Pond Road” – The Commissioners decided to take a Road Trip to view the various roads in the UT on Tuesday, June 10<sup>th</sup> with the Road Consultant. Commissioner Quinn was to meet Commissioner Roy at 12:00 noon at the new Jail site.
- g. Cell phone Policy – The Administrator stated that a Cell Phone Policy has been drafted; that the County currently does not have a policy and needs one. The Administrator clarified that previously the Sheriff Department personnel used their own personal phones and the County reimbursed them \$45 per month and now the County owned the phones and guidelines need to be put in place. Commissioner Quinn was adamant that the phones were to be used for County business only. There was further discussion on verifying personal usage. Commissioner Quinn stated that she would only allow 20 personal calls per month and that anything beyond that would result in disciplinary action. Commissioner Roy stated that he wanted to mandate that each law enforcement officer, the Sheriff, Chief Deputy, Jail Administrator, Maintenance Chief, Shift Commander, and all transports have cell phones. Commissioner Roy requested that the policy be placed on the agenda for the next meeting.
- h. Land Lease – John Moore was present to discuss the parking lot proposal behind the old jail. Mr. Moore stated that he is looking to: 1) remove and replace the old chain link fence with a new maintenance free one; 2) establish 13 diagonal parking spots along the new fence. Commissioner Roy stated that straight parking would give more room due to the entrance location; Mr. Moore agreed; 3) fence off the boundary between county parking and the municipal lot allowing pedestrian traffic only. Mr. Moore stated that sometimes excessive speed is used in the municipal parking lot and this is being done as a safety concern; 4) install two decorative street lights in the front and rear of the parking lot and; 5) gravel and the lot as needed in preparation of pavement. Time frame for pavement and striping would be in late fall of 2008; which will allow time for the gravel to settle. Mr. Moore stated that his proposal is that he would pay for all the improvements, insurance and lighting if the County would give him a 20 year lease and do the snow removal. Commissioner Roy stated that he didn’t feel the County should do the snow removal; that the County is basically using the parking lot during the day for the over flow of Superior

Court but that the maintenance of the parking lot should be the lessee's responsibility. Commissioner Roy stated that he didn't see an issue with not charging Mr. Moore anything but stated that it may be required that the County has to charge \$1 per year. Commissioner Roy instructed the Administrator to have a lease drawn up by legal counsel for the Commissioners to approve. It was stated that the paving would be done in July of 2009. Mr. Moore asked if the fence by the Jail could be removed. Mr. Allen stated that the fence was not necessary because the County was not housing high security inmates but that he would talk with the Sheriff and let the Administrator know. Commissioner Roy asked that this item be placed on the Commissioner's meeting agenda for 6/18. The Commissioners moved to item d.

- i. UT Contract Renewals: It was stated that the contracts listed below were renewals and the yearly renewals needed to be approved at the Commissioners next meeting.
  - 1) Transfer Station : Town of Bingham
  - 2) Fire Protection : Highland Plt.  
Town of Bingham  
West Forks Plt.
  - 3) Cemeteries: Concord  
Lexington Cemetery Association
  - 4) Ambulance: NorthStar Ambulance
- j. Security System / monitoring for the Courthouse Building – The Commissioners reviewed the security system quotes received: Norris, Inc. \$11,751; Maine Security Surveillance \$1,598; Northeast Security Systems, Inc. \$3,787.00 and Seacoast Security, Inc. \$4,525. Commissioner Roy stated that the quotes were all over the place and a bid spec needed to be established showing what the County wanted then it needed to be bid, so each company was quoting on the same specs. It was stated that the quotes were obtained to see what was recommended. The Commissioners moved to item i.

Work Session adjourned at 4:50 p.m.