

COMMISSIONER AGENDA
Work Session Notes
Monday, February 25, 2008
5:00 p.m.
Somerset County Commissioners' Chambers

A. WORK SESSION:

- 1) CFWF Discussion – The following were present: Lloyd Trafton, Neil Katz, Dan MacDonald, Kathy Kasten, Wil Kershner and Shawn Smalls. Shawn's presentation consisted of three possible options.
Option # 1: Consist of individual roll-off containers for MSW and joint roll-off for CDD and Metals located in the front of the landfill at an estimated construction cost of \$207,991.75. The operations cost would be divided among the 4 and each would pay their own trucking, tipping and tonnage charges. This option could be placed in the back of the landfill site and would reduce the cost at least 15%.
Option # 2: Consist of joint MSW containers for all wastes located at the South end of the landfill at an estimated construction cost of \$151,941.25.
Option # 3: Consist of joint MSW containers for all wastes located at the North end of site at an estimated cost of \$135,075.50.

The handouts showed estimated cost and Mr. Smalls stated that until we get through the first year it would be hard to estimate how much tonnage each town will collect. There was much discussion on the following items; commercial debris not being accepted, how many days per week they would be opened, how many attendants would be needed and how often containers would be emptied. It was also suggested that the containers have covers whether a shed be built over them or getting smaller containers that have covers to keep the weather out. Everyone seemed to agree on option # 1 and dividing the administrative costs by 4 but will have to take it to their towns to see how the citizens feel. The County Administrator will email Mr. Smalls the County's RFP for the Rockwood Transfer Station and Mr. Smalls will put together a presentation on Option 1 for each town to take to their town meetings.

The Commissioners thanked everyone for coming and agreed to hold their April 2nd meeting at the West Forks Plantation Office at 3:30pm.

2) Budget Reviews:

- a. Maintenance – Paul Savage was present to review the Maintenance Budgets. Salaries and insurance lines still need to be calculated on both and fuel oil line 1040-5205 needed to be recalculated at \$3.20 per gallon. The 12 month budget totaled \$76,610.00 without salaries, benefits & insurance lines. The 6 month budget totaled \$28,201.00 without salaries, benefits & insurance lines. The flag pole cost was removed from the capital plan. Commissioner Roy stated that the janitor would be retiring in June and wants to look at contracting out cleaning services. The Administrator will put together an RFP as soon as possible.
- b. Tech Services – Peter Smith was present to review Technical Services budgets. Peter is asking for another full time employee to assist him and a part-time employee for clerical with the capabilities of technical support. The education line 1030-4950 was reduced from \$3,200.00 to 0 in the 12 month budget and from \$1,100.00 to 0 in the 6 month budget. Commissioner Roy stated they would look at putting a technical service position in the new jail. The Commissioners will need to finish reviewing this budget at another meeting.
- c. Probate – The Registrar, Victoria Hatch was present to review Probate’s proposed budgets. Salaries and insurance lines still need to be calculated on both and no other changes were made. The 12 month budget totaled \$30,910.00 without salaries, benefits & liability insurance. The 6 month budget totaled \$15,814.00 without salaries, benefits & liability insurance.