

Somerset County Commissioners
WORK SESSION MINUTES
Monday, March 10, 2008
2:15 p.m.
Commissioners' Chambers

A. WORK SESSION:

- 1) Lease Agreement w/John Moore – The Administrator stated that the County received a letter from Pentacorp stating that they will fix the parking lot in the Spring.
- 2) Mayfield Road Contract – The County Road Consultant, Phil Curtis stated that no one attended the pre-bid meeting for the Mayfield Road RFP. Mr. Curtis contacted the current contractor, Farrin Bros. & Smith to see if they were still interested and they had forgotten about the pre-bid meeting. Since no one else attending the pre-bid meeting Mr. Curtis asked Farrin Bros. & Smith to submit a proposal. Farrin Bros. & Smith submitted a proposal for \$5,000 per mile in 2008-2009, \$5,500 for 2009-2010 and \$6,000 for 2010-2011. This proposal is \$1,500 per mile over the amount budgeted for a total of \$11,445.00. The Commissioners do not have any other options then to run the line in the red. Commissioner Roy asked that this be put on the next meeting agenda with a motion to secure \$12,000.00 of the contingency funds to cover this line. The Commissioners moved to item 4(c) Review of the District Attorney's budget.
- 3) Canteen Service Discussion – Major David Allen along with the jail's head cook, Mike Libby and the Sheriff were present for discussion on the Canteen Service. Mike Libby had some concerns about going out for Canteen Services and wanted to discuss the pros and cons. **A.** Mike was concerned with not having control of the workers and funds. Dave stated that the County would still have control over the food service vendor and all menus would be approved. The County would not have the responsibility of ordering food, scheduling cooks and payroll. **B.** Mike stated that any ceremonial cakes, special meals for Christmas parties, retirements, etc would be at an additional cost. Dave stated that this is true and could be negotiated in the contract. **C.** Mike stated that currently the inmates do not do any cooking just pre work but with Canteen they would be doing the cooking. Dave stated that this is true but the inmates go through a food service program called serve save and they actually get a certificate. **D.** Mike was concerned that the current cooks would lose their jobs. Dave stated that he doesn't want anyone to lose their job and that the outside vendors have agreed to offer jobs to the current cooks at the same rate of pay. **E.** Mike stated the County would lose the advantage of buying federally funded food by the pallet at great savings. Dave stated we would not be responsible for buying any food so this would not be a concern. **F.** Mike stated the County would received donations from the food cupboard or be able to use local vendors. Dave stated we would not need these donations and the donations could be given to those who need them more. As for local vendors, they would have to arrange something with the outside vendor. **G.** Mike stated that currently the jail supplies the staff and Sheriff's dept with meals, coffee, cups, sugar & creamer. Dave stated that the outside vendor will provide meals for the jail staff in the contract as for the other departments will need to budget for the misc. items. Overall there is a savings to the County by going with a outside vendor for these services.

The Commissioners moved to item 4(a&b) and reviewed Telecommunications and EMA's budgets.

4) Budget Reviews:

The Commissioners reviewed both budgets together since most of the line items are divided 70/30.

- a. Telecommunications – Mike Smith stated that his overtime line was calculated by averaging the last 3 years of sick and vacation time, then averaging the hourly rate and multiplying it by 1 ½ time which equaled over \$47,000.00 of it you combine last years overtime line and reserve line the total is \$38,000.00. The following lines were changed in the 6 month Telecommunications budget: Night Differential from \$3204.00 to \$3,244.00 and line 1060-4655 Radios from \$13,000.00 to \$8,000.00. In the 12 month budget the following were changed: Night Differential from \$6,408.00 to \$6,488.00 and line 1065-4655 Radios from \$17,000.00 to \$12,000.00.

b. EMA – Bob Higgins was present to review his budgets. No changes were made.

c. District Attorney – In the review of the 6 month budget, the Commissioners changed the following lines: 1015-4205 Vehicle Gas from \$1,100.00 to \$1,500.00 and deleted line 1015-4410 Rent. In the review of the 12 month budget, the Commissioners changed the following lines: 1015-4205 Vehicle Gas from \$2,200.00 to \$3,000.00, deleted line 1015-4410 Rent, deleted line 1015-4805 Advertising and deleted line 1015-4950 Entrance Exams. The Advertising and Entrance exam lines will be included in the HR budget. Commissioner Roy asked for a breakdown of line 1015-7350 Equipment for the budget committee. District Attorney Fowle stated that this was part of package deal with 14 other Counties.

Commissioners returned to item 3) Canteen Service Discussion.

At approximately 4:20p.m. the Commissioners entered into Special Meeting Session.

B. EXECUTIVE SESSION:

1) Commissioners to enter into executive session with legal counsel to discuss the County's legal rights and duties pursuant to Title 1§405(6e). At 4:21p.m. Commissioner Quinn made the motion to enter into executive session with legal counsel to discuss the County's legal rights and duties pursuant to Title 1§405(6e), seconded by Commissioner Dunphy. Vote 3-0 in favor

At 4:45p.m. Commissioners came out of executive session. No action was taken.

At 5:05 p.m. The Special Meeting adjourned.